

UAB SCHOOL OF PUBLIC HEALTH

APPLICATION FOR TUITION ASSISTANCE

Application Deadlines: The deadline for submitting the Application for Tuition Assistance for:
◆ new degree candidates: February 15
◆ returning students if eligible (masters students refer to page 3 under hardship): March 1

New degree candidates should return the School of Public Health Application for Tuition Assistance with their application for admission to the School of Public Health and upon admission your Application for Tuition Assistance will be processed. Returning students should mail or bring the School of Public Health Application for Tuition Assistance directly to Student and Academic Services in the Ryals Building.

For additional information contact:

The UAB School of Public Health
120 Ryals Building
1665 University Boulevard
Birmingham, AL 35294-0022

Telephone: (205) 934-7179 (9:00 a.m. - 4:00p.m.)
Fax: (205) 975-5484
E-mail: lmosley@uab.edu
Internet: www.uab.edu/PublicHealth

Financial Need

The School of Public Health has limited funds and cannot fully meet all needs. Applicants are encouraged to review the Estimated Student Expense Budget in this packet and carefully plan to keep their expenses as low as possible. To apply for Federal Direct Stafford/Ford Loan (need-based), Federal Direct Unsubsidized Stafford/Ford Loan (non-need based), work-study money, and other loans you may obtain a Free Application for Federal Student Aid (FAFSA) by calling 1-800-4FED-AID (also available on the Internet at website www.fafsa.ed.gov) Complete form and mail form to the appropriate processing center (Federal School Code 001052). If you have any other questions regarding the FAFSA or the University's Federal Financial Aid, you may contact them as follows:

UAB Financial Aid
Office of Student Financial Aid
Hill University Center - Suite 317
Birmingham, AL 35294-1150
Telephone: (205) 934-8223 (TTY accessible)
Fax: (205) 934-8941

Sections included in this Packet

	Page
I. General Information	1
II. Eligibility Requirements	1
III. Instructions for Completing this form	2
IV. Application	3

I. GENERAL INFORMATION

1. All applicants to and students enrolled in UAB's School of Public Health (except first year international applicants*) are eligible to apply for tuition assistance. Award of tuition assistance is based on merit (or financial need in cases of application under hardship**) and availability of funding, without regard to race, color, sex, religion, national origin, age, or handicap. Please be aware that tuition assistance from the school is extremely limited, and not all requests can be met. It is very important that applicants have a **completed** application for admission and a **completed** tuition assistance application in the admissions office of the School of Public Health by February 15 of each year to receive maximum consideration for financial assistance.
2. The Financial Aid Committee of the School of Public Health is responsible for evaluating the tuition assistance applications for MPH and MSPH applicants (and returning MPH and MSPH students who have filed under a hardship request**) according to the established policies of the School, and for determining the amount and source of each award to be made. Departments are responsible for evaluating tuition assistance applications for their DrPH and PhD applicants (after applicant has been admitted and a completed tuition assistance application has been processed) and returning doctoral students that have completed a tuition assistance application.
3. Tuition assistance is available from several funding sources. Each source may have restrictions that would make an applicant ineligible for that source. Award recipients will be notified in writing of their source(s) of funding and will be required to sign a statement ensuring award eligibility and agreeing to all obligations specified.
4. Tuition assistance provided by the School of Public Health to MPH and MSPH students by the Financial Aid Committee is awarded on a limited basis for tuition payments only. Doctoral student awards are determined by individual departments and may include both tuition assistance and stipends. All awards are paid from the School of Public Health through the University's financial aid assistance office. The University offers additional options for tuition assistance; students should call (205) 934-8223.
5. Returning MPH and MSPH applying under hardship** and returning doctoral students are encouraged to have their **completed** tuition assistance application in the admissions office of the School of Public Health by March 1.

III. ELIGIBILITY REQUIREMENTS

1. All MPH, MSPH, and DrPH degree seeking students (with the exception of first year international students*) who have been officially admitted in good academic standing by the School of Public Health are eligible to apply. MS and PhD degree seeking students (with the exception of first year international students*) must be admitted in good academic standing by the School and by UAB's Graduate School.
2. Your application for tuition assistance will not be considered until you have been fully admitted to the School of Public Health.
3. Should you be awarded tuition assistance and at any time during the award period your income status changes, you must immediately notify the Office of Student and Academic Services. Failure to do so could result in the loss of aid, and you may be required to pay back previously awarded funds.
4. You must reapply for tuition assistance prior to each academic year (August through July) in which you plan to be enrolled. Renewals for continuing aid are not automatically granted. Returning MPH and MSPH students can apply only under hardship** or for the Judy and Bill Bridgers Scholarship and William Randolph Hearst Scholarship, if eligible.
5. Tuition assistance recipients who have not yet matriculated must notify the School within a specified time period of their intent to enroll. If a recipient indicates an intent to matriculate, he/she will be required to submit a \$75 deposit to retain funding until the time of matriculation if you are awarded a scholarship. If a recipient matriculates, the \$75 will be applied against his/her fees. If the recipient fails to notify the School of intent to matriculate or fails to matriculate, the \$75 will be forfeited and the award reallocated.

* Departments may have funds available for first year international doctoral students only. No School of Public Health funds are available to first year international students.

** Returning Masters students may only apply for tuition assistance in circumstances of extreme and unanticipated financial hardship. To be considered for such assistance, students must submit a completed tuition assistance application, a letter explaining the nature of the hardship, and a letter from their advisor supporting their request to the Office of Student and Academic Services. The Financial Aid Committee will consider such requests on a case-by-case basis. See page 2 under Hardship for more details.

IV. INSTRUCTIONS FOR COMPLETING THIS FORM - READ CAREFULLY

1. Any student, whether new or returning, masters or doctoral, must complete a tuition assistance application in order to be considered for tuition assistance from the School of Public Health or any of its academic departments.
2. **Do not return this form until it is completely filled out and all required documentation* is attached.** If a question does not apply to you write N/A (non-applicable) in the space provided for the answer. Failure to comply with these instructions will make you ineligible for tuition assistance through the School of Public Health for Masters students and through your Department for Doctoral students. If you have questions about completing this form, please call 205-934-7179 or write us at the address provided in instruction number 6 below.

Documents to Provide:

- SOPH Application for Tuition Assistance (enclosed in the packet)
Signed copy of Federal Income Tax Return for appropriate year (e.g. if applying in 1999 attach 1998 Federal Income Tax Return)
- Permanent Residents attach copy of Resident Alien Card
- If you are a returning Masters student (beyond the first year) and applying under hardship clause you must meet the following requirements:

HARDSHIP refers to such unanticipated circumstances as:

- ◇ Sudden or prolonged illness of the student or an immediate family member resulting in outstanding medical bills or significant loss of income
- ◇ Death of an immediate family member resulting in a significant loss of financial support and/or outstanding expenses associated with the death itself
- ◇ Major loss of personal property, e.g. loss of a home due to fire, flooding, severe weather, etc: loss of significant personal property due to theft or catastrophic damage, loss of savings due to a bank closure, deterioration of a nation's economy, etc.
- ◇ Unforeseen loss of income due to an unexpected loss of job or significant reduction in available work hours
- ◇ Reaching a borrowing limit resulting in the inability to obtain any additional funds through personal loans
- ◇ Documented evidence of extreme and prolonged financial adversity

Any request for financial aid due to hardship must be accompanied by:

- Student's request in writing to Financial Aid Committee
- A letter from the student's faculty advisor supporting the request and verifying the hardship circumstances
- An updated financial aid application
- Documentation of financial need, e.g. bank statements from the past three months and the most recently filed federal and state tax returns

3. Print or type all required information.
4. All U.S. citizens and individuals employed in the U.S. must submit **a copy of last year's income tax return with this application.**
5. First year international applicants are not eligible for UAB School of Public Health funds. (I-20 student visa requires you provide proof that you have funds available in the U. S. for your first year of study.) Departments may have funds available for first year international doctoral students only.
6. When you have completed this form, return it with the required documentation listed above and your application for admission to: Office of Student and Academic Services, UAB School of Public Health, 1665 University Boulevard, 120 Ryals Building, Birmingham, Alabama 35294-0022.
7. Submission of false information will render your application invalid and will result in the revocation of any assistance award.

New Student _____ Term entering _____ Deposit Fee
 Returning Student _____ \$75 for New Students
 GRE _____ Deposit Paid _____ Check # _____
 GPA _____ Department _____ Credit Hours awarded _____ Time period of award _____
 Degree _____ Track _____ Tuition award amount \$ _____ Stipend award amount \$ _____

For office use only - Do not write above this line

**APPLICATION FOR TUITION ASSISTANCE
 SCHOOL OF PUBLIC HEALTH
 The University of Alabama at Birmingham**

BIOGRAPHICAL DATA

Social Security Number:	Name of Scholarship:	Application Date:
Full Legal Name: Last(Family)	First(Given)	Middle
Previous name(s) under which other information may be found (i.e., maiden name):		
Permanent Address: Street:	Current Address: Street:	
City/State/Zip:	City/State/Zip:	
Country:	Country:	
Permanent Phone:	Current Home Phone:	
Work Phone:	E-Mail:	
Ethnic Background: Federal law requires the University to report the ethnicity of all US citizens and resident aliens in the following five categories. Please mark one: _____ White (Non-Hispanic) _____ Black (Non-Hispanic) _____ Hispanic _____ American Indian or Alaskan Native _____ Asian or Pacific Islander		
Sex: _____ Female _____ Male	Date of Birth (Month/Day/Year):	
Country of Birth:	Country of Citizenship:	
If you have Permanent Residence Status, you must give your alien registration card number:		

EMPLOYMENT INFORMATION

Are you currently employed?	____ Yes _____ No	If yes, ____ full-time or ____ part-time?
Do you plan to seek or continue employment while a student?	____ Yes _____ No	If yes, ____ full-time or ____ part-time?
Name of your current employer:		
Address:	City:	St/Zip:
Position held:	Telephone:()	
Is your spouse currently employed?	____ Yes _____ No	If yes, ____ full-time or ____ part-time?
Name of your spouse's employer:		
Address:	City:	St/Zip:
Position held:	Telephone:()	

TUITION ASSISTANCE INFORMATION

Term and year you wish to enroll: (Example: Fall 1999) (Term) Fall _____ Winter _____ Spring _____ Summer _____ I will register as _____ Full time (6 hours or more) or a _____ Part time student		
What degree are you seeking? (i.e., MPH, MS, MSPH, DrPH, PhD) _____	To what program of study are you seeking admission? (See pg. 2 in Application for Admission) _____	
Do you have outstanding undergraduate loans? _____ Yes _____ No	List type of loan(s): _____ List amount of loan(s): _____	
Do you have outstanding graduate loans? _____ Yes _____ No	List type of loan(s): _____ List amount of loan(s): _____	
Are you receiving or will you receive funding as a: (check all that apply) _____ Work Study _____ Graduate Assistant _____ Research Assistant _____ Other, specify: _____ _____ Not receiving funding		
If you are receiving funding: _____ Department Name _____ number of hours worked per week \$ _____ hourly rate		
Are you in any way funded as part of a research grant? _____ Yes _____ No If yes, Name of grant _____ Amount you are paid monthly from grant: \$ _____		
Indicate the maximum number of credit hours per semester for which you are requesting tuition assistance. Most courses are 3 credit hours (i.e., if you take 4 courses per semester you would list 12 credit hours for that semester).		
Year: Fall _____	Year: Spring _____	Year: Summer _____
_____ Will not enroll _____ 9 _____ 12 _____ 15 _____ Other	_____ Will not enroll _____ 9 _____ 12 _____ 15 _____ Other	_____ Will not enroll _____ 9 _____ 12 _____ 15 _____ Other

The current tuition rates (Fall 2001/2002) are \$110 per credit hour for residents and \$220 per credit hour for non-residents. Fees and living expenses are listed on page 1 of this application. Due to changes in tuition and fees each year, please check with student accounting at Hill University Center (205) 934-8223 before you register. If you are awarded tuition, the amount of your award will be adjusted to the rate per credit hour in the semester that you register.

This worksheet is a balance sheet for determining your net worth

To use this worksheet, fill out the appropriate fields under "assets" and "liabilities", then calculate your net worth.

ASSETS		Estimated market value of:	
Cash in savings accounts		Household furnishing	
Cash in check accounts		Automobiles	
Cash on hand		Boats, recreational vehicles	
Certificates of deposits		Furs and jewelry	
Money-Market funds		Loans owed to you	
Market value of other real estate		Other assets	
Cash value of life insurance		Total Assets	
Surrender value of annuities		LIABILITIES	
Vested equity in pension plans		Balance owed on mortgages	
Vested equity in profit sharing		Auto loans	
401(k) or 403(b) plans		Student loans	
Individual retirement accounts		Home-equity credit line	
Keogh plans		Other credit lines	
Stocks (individually owned)		Credit card bills	
Bonds (individually owned)		Other bills	
Stock mutual funds		Total Liabilities	
Bond mutual funds		TOTAL ASSETS:	
Real estate investment funds		<i>minus</i>	
Other investments		TOTAL LIABILITIES:	
Collectibles		<i>equals</i>	
Precious metals		NET WORTH:	

EXPENSES OF THE IMMEDIATE FAMILY DURING YEAR IN SCHOOL			RESOURCES OF THE IMMEDIATE FAMILY DURING YEAR IN SCHOOL		
Fill in only those items you know or can estimate the cost. Use the budget on page 1 to estimate costs, if you do not know cost.			Show only resources you will have while in School here. If you are working now but will not work while you are in School show no employment income for yourself. But you must show spouse's income or income from other sources, if such a source will exist.		
EXPENSES	MONTHLY	ANNUAL	RESOURCES	MONTHLY	ANNUAL
Housing	\$	x 12 = \$	Your wages	\$	x 12 = \$
Food	\$	x 12 = \$	Spouse's wages	\$	x 12 = \$
Personal Insurance	\$	x 12 = \$	Parent Support	\$	x 12 = \$
Auto Payment	\$	x 12 = \$	Federal Tuition assistance	\$	x 12 = \$
Auto Insurance	\$	x 12 = \$	Other aid (loans, employee benefits)	\$	x 12 = \$
Auto Expenses	\$	x 12 = \$	V.A. Benefits	\$	x 12 = \$
Health Care	\$	x 12 = \$	Current Checking Account Balance	\$	
Clothing	\$	x 12 = \$	CD's	\$	
Dependent Costs	\$	x 12 = \$			
Personal	\$	x 12 = \$	IRA's	\$	
Loan payments for Undergraduate or Graduate School	\$	x 12 = \$	Current Savings Account Balance	\$	
	\$	x 12 = \$			
	SEMESTER	ANNUAL	Other (Please list)	\$	
Tuition & Fees	\$	x 3 = \$		\$	
Books & Supplies	\$	x 3 = \$		\$	
TOTAL EXPENSES	\$		TOTAL RESOURCES	\$	

You must attach a career statement for Bill and Judy Bridgers and William Randolph Hearst Foundation Scholarship. Please read carefully the qualifications for each of these awards to make sure you qualify.

Use this space to provide information which might be helpful to us in our decision. If you are a doctoral student requesting a stipend in addition to tuition support, state so here and explain why you feel you should be awarded a stipend.

I certify that the information provided here is accurate and that I will upon request provide any additional documentation needed by the School of Public Health.

Signature _____

Date Completed _____